Pro-Teach

Pro-Teach Education Group Pte Ltd
sjij@pro-teach.com

Dear Parents/Guardians,

Student Care Information Sheet

1. About Pro-Teach

Pro-Teach has been providing quality student care and education services for children between the ages of 7 and 12 years old since 1998. We aim to provide children of St Joseph's Institution Junior with a diverse education in an environment that promotes self-discipline, character development and excellence in learning.

At Pro-Teach, we awaken possibilities through nurturing cognitive growth, emotional wisdom and physical wellness. We ensure that our students are stimulated, interested and growing. Our students are provided with enrichment programmes that support social, physical, emotional, and moral development as we believe that these elements are integral to a holistic education.

2. Pro-Teach Services and Programmes

In addition to supervision of school homework and spelling revision, we are offering an exciting array of programmes specially designed for your child's holistic development. Lunch and tea-break will be provided during school term. Breakfast will also be provided during school holidays. Pro-Teach Hands for Humanity Programme includes enrichment activities related to reading, character development, music & dramatisation and art & craft.

3. Daily Schedule and Operating Hours

Operating hours during school term
Mon – Fri 1:30pm to 7:00pm

Operating hours during school holidays
Mon – Fri 7:30am to 7:00pm

Time	Daily School Term Schedule
1:30pm – 2:00pm	Report / Change / Lunch
2:00pm – 3:00pm	Study Time (School Homework Supervision)
3:00pm – 3:30pm	Rest/Nap (P1-P2), Study Time (P3-P6)
3:30pm – 4:15pm	Tea-break
4:15pm – 4:30pm	Indoor/Outdoor Play
4.30pm – 5.15pm	Pro-Teach Hands for Humanity Programme (Enrichment Activities)
5:15pm – 5:30pm	VIA – Classroom Cleaning
5:30pm – 7:00pm	Home Sweet Home

4. Student Care Financial Scheme (SCFA)

Student care subsidies under the MSF Student Care Financial Assistance Scheme are given to families whose gross monthly household income is $6,500 and below. For families with 5 or more members residing in the same household, the gross per capita income* should not exceed $1,625.

$$\text{*gross per capita income} = \frac{\text{Monthly gross household income (all working adults)}}{\text{Total no. of family members within the same household}}$$

Other criteria:

1) Both parents must be employed.
2) Child is a Singapore citizen. If the child is a PR, at least 1 member of immediate family is Singapore citizen.

Pro-Teach is an independent Student Care operator who does not receive any funding from the Government. Pro-Teach is <u>not</u> part of the MOE FAS scheme. Parents who receive student care fee subsidies from MSF are required to duly pay the co-payment fees in full.

Parents and teachers have an important role in encouraging our children to become active learners. We shall work together to make the year an enjoyable and fruitful one!

Feel free to contact us at 8788 4328 should you have any query. Alternatively, you may email your queries to sjij@pro-teach.com too.

Sincerely Yours,
Management of Pro-Teach Schoolcare (SJIJ)
www.pro-teach.com
8788 4328 ✉ sjij@pro-teach.com

